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Work Assignment Form. (WebForms v1:0)

Statement of Work

Contract EP-W-08-054 Environmental Response Training Program (ERTP) Contract, full & open Award Period 1, August 1, 2011 – July 31, 2013 Work Assignment 1-017 Geophysics Courses

Purpose /Background

The purpose of this WA is to improve the response readiness and site characterization and assessment skills of U.S. EPA and it's Tribal, State and Local partners. This is to be done by delivering 7 course offerings, as well as by supporting the annual National Association of Remedial Project Managers (NARPM) conference. These course offerings are designed for personnel new to geophysics. The dates and locations of the deliveries will be determined by the Project Officer, in coordination with EPA Regional Training Coordinators.

1.0 Task to be performed

Under this work assignment, the Contractor shall be prepared to present 7 course offerings. There are two courses covered by this work assignment: Introduction to Environmental Geophysics and Overview of Environmental Geophysics. A course offering consist of any presentation of one of these courses, or a presentation of the two courses presented sequentially. Course offerings and conference support include the following activities: provision of equipment, materials, and supplies, personnel travel, equipment shipment, and liaison with regional or state training contacts.

Support of the NARPM conference shall be determined by the Project Officer in coordination with the NARPM co-chairs. Support of this conference shall not be counted as a course offering.

The contractor shall work with the work assignment manager, Don Bussey, to develop a borehole geophysics sections for both of the courses.

In Accordance with the Performance Work Statement Part B the contractor shall be responsible for the following:

- -developing a course schedule for Project Officer approval
- -student registration
- -schedule of instructors
- -presentation of training courses
- -improvements to course materials
- -maintain course files
- -acquiring and maintaining equipment
- -issuing student certificates

Improvements to course materials and presentations may be requested by the work Assignment Manager, Don Bussey, through the issuance of written Technical direction.

2.0 Deliverables

An end of course summary with course statistics shall be prepared and delivered electronically at the conclusion of each course and/or exercise.

3.0 Period of Performance

The Period of Performance is the duration of the first award fee period. (08/01/2011 to 07/31/2013)

4.0 Government Furnished Property

The Contractor shall utilize available EPA equipment provided and shall provide all personnel, and additional equipment and supplies necessary to complete this work assignment. There is no specific list of government furnished property for these courses and exercises.

5.0 Points of Contact

Ms. Claudia Armstrong 1200 Pennsylvania Avenue, NW MC: 3805R Washington, DC 20460 P-202-564-6679 F- 202-565-2558 Armstrong.Claudia@EPA.gov

⊕ EPA				United States Environmental Protection Agency Washington, DC 20460 Work Assignment				Work Assignment Number 1-017				
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Work Assignment Form. (WebForms v1.0)

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